



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

October 5, 2022

DIVISION MEMORANDUM
NO. 192, s. 2022

**SUBMISSION OF PERTINENT PAPERS FOR APPOINTMENT
FOR RECLASSIFICATION OF ITEMS (2022, BATCH 13)**

To: Public Schools District Supervisors
School Heads, Public Elementary and Secondary Schools
Concerned Teachers

1. This is to inform all concerned of the approval for the upgrading of positions of the teachers/personnel listed herein per Notice of Organization, Staffing and Compensation Action (NOSCA) NOSCA NO. 0502022-09-044 dated September 22, 2022, and NOSCA NO. 0502022-09-050 dated September 23, 2022.
2. The requirements for appointment are indicated after the list.
3. All concerned are requested to submit their Pertinent Papers for Appointment on or before **October 31, 2022**, at the **SDO Records Section**.

NOSCA NO. 0502022-09-044 dated September 22, 2022

NO.	PSIPOP	NAME OF INCUMBENT	POSITION TITLE	ITEM NUMBER
1	BAGACAY NHS	BENSON, ROBIE DONES	TEACHER III	OSEC-DECSB-TCH3-393469-2022
2	ELEMENTARY	AMADO, JENNYLYN ALBA	TEACHER III	OSEC-DECSB-TCH3-393450-2022
3	ELEMENTARY	BAYNA, LARA MAE FULLON	TEACHER III	OSEC-DECSB-TCH3-393461-2022
4	ELEMENTARY	BELGICA, FRANCIS AZNAR	TEACHER III	OSEC-DECSB-TCH3-393458-2022
5	ELEMENTARY	CONDA, ELSA FERATERO	TEACHER III	OSEC-DECSB-TCH3-393453-2022



Balogo Sports Complex, Balogo, Sorsogon City, Sorsogon 4700 .
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NO.	PSIPOP	NAME OF INCUMBENT	POSITION TITLE	ITEM NUMBER
6	ELEMENTARY	DELGADO, ROMEO ALEJANDRO JANORAS	SPECIAL EDUCATION TEACHER III	OSEC- DECSB- SPET3- 390021-2022
7	ELEMENTARY	ESCOBEDO, JEAN FELICIA	TEACHER III	OSEC- DECSB-TCH3- 393462-2022
8	ELEMENTARY	FRUTO, MARGILYN OREJO	TEACHER III	OSEC- DECSB-TCH3- 393460-2022
9	ELEMENTARY	GRAJO, ARLENE DOGILLO	TEACHER III	OSEC- DECSB-TCH3- 393456-2022
10	ELEMENTARY	GRONA, XYRONE MALDO	TEACHER III	OSEC- DECSB-TCH3- 393449-2022
11	ELEMENTARY	GUBAN, LAARNI GUETA	TEACHER III	OSEC- DECSB-TCH3- 393452-2022
12	ELEMENTARY	GUSTUIR, RANILO GUNAO	TEACHER III	OSEC- DECSB-TCH3- 393447-2022
13	ELEMENTARY	JAYLO, ERWIN GARILAO	TEACHER III	OSEC- DECSB-TCH3- 393454-2022
14	ELEMENTARY	JUAB, JENNILYN TOLETE	TEACHER III	OSEC- DECSB-TCH3- 393446-2022
15	ELEMENTARY	LACSA, AMY ROSE VARGAS	TEACHER III	OSEC- DECSB-TCH3- 393448-2022
16	ELEMENTARY	LLEVA, YVETTE REYES	TEACHER III	OSEC- DECSB-TCH3- 393457-2022
17	ELEMENTARY	LONCERAS, FAITH FRANCISCO	TEACHER II	OSEC- DECSB-TCH2- 391156-2022
18	ELEMENTARY	LUMAYAG, JANET ENTRATA	TEACHER III	OSEC- DECSB-TCH3- 393455-2022



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19	ELEMENTARY	MEDIANA, AMY MACABUHAY	TEACHER III	OSEC- DECSB-TCH3- 393463-2022
20	ELEMENTARY	MENDEZ, DONA LOSEÑADA	TEACHER III	OSEC- DECSB-TCH3- 393459-2022
21	ELEMENTARY	MENDEZ, RYAN MARANA	TEACHER III	OSEC- DECSB-TCH3- 393464-2022
22	ELEMENTARY	OMBAO, JESUSA MILLETE	TEACHER III	OSEC- DECSB-TCH3- 393451-2022
23	ELEMENTARY	---	TEACHER III	OSEC- DECSB-TCH3- 393465-2022
24	GABAO NHS	MAÑGUNE, SHERILYN CHAVEZ	TEACHER III	OSEC- DECSB-TCH3- 393470-2022
25	GALLANOSA NHS	GUETA, SHIELA MAE GEREMIAS	TEACHER III	OSEC- DECSB-TCH3- 393473-2022
26	JP LAUREL HS	JUAB, RICKY ALBERT RELATO	TEACHER III	OSEC- DECSB-TCH3- 393466-2022
27	KINDERGARTEN	BANTANG, MARY ROSE FERRERAS	TEACHER III	OSEC- DECSB-TCH3- 393445-2022
28	KINDERGARTEN	GANDO, RHEA MIRANDA	TEACHER III	OSEC- DECSB-TCH3- 393444-2022
29	MACALAYA NHS	LASTRILLA, CLAIRE MITRA	TEACHER III	OSEC- DECSB-TCH3- 393468-2022
30	PILAR NCHS	ARGUELLES, DANA JANE NERIA	TEACHER III	OSEC- DECSB-TCH3- 393476-2022
31	PILAR NCHS	FUGEN, MARINETTES OGAO	TEACHER III	OSEC- DECSB-TCH3- 393475-2022



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32	PILAR NCHS	MADRID, JAYSON MARCELLANA	TEACHER III	OSEC-DECSB-TCH3-393477-2022
33	PILAR NCHS	OBING, ALOHA BALOLOY	TEACHER III	OSEC-DECSB-TCH3-393474-2022
34	SAN JUAN BAG-O HS	HIPOS, SHERYL FLORES	TEACHER III	OSEC-DECSB-TCH3-393467-2022
35	SAN RAFAEL HS, PILAR	MAGALONA, JOSEPH LOSERIAGA	TEACHER III	OSEC-DECSB-TCH3-393472-2022
36	SIUTON NHS	ATIENZA, MA. ROWENA MALLETE	TEACHER III	OSEC-DECSB-TCH3-393471-2022

NOSCA NO. 0502022-09-050 dated September 23, 2022

NO.	PSIPOP	NAME OF INCUMBENT	POSITION TITLE	ITEM NUMBER
1	CASIGURAN TVS	ESPERIDA, JENNY CRUSILLO	TEACHER III	OSEC-DECSB-TCH3-393504-2022
2	CASIGURAN TVS	HULAR, LIZEL BAÑEZ	TEACHER III	OSEC-DECSB-TCH3-393503-2022
3	ELEMENTARY	BETITO, ALJENN PELAGIO	TEACHER III	OSEC-DECSB-TCH3-393509-2022
4	ELEMENTARY	CORRAL, ELEANOR BRIOSO	TEACHER III	OSEC-DECSB-TCH3-393508-2022
5	ELEMENTARY	JANAPIN, ANGELINE GUTIERREZ	TEACHER III	OSEC-DECSB-TCH3-393511-2022
6	ELEMENTARY	LONDONIO, ANJELEA AREVALO	TEACHER III	OSEC-DECSB-TCH3-393510-2022
7	GALLANOSA NHS	MARAVILLA, MELVIN RUZOL	TEACHER III	OSEC-DECSB-TCH3-393506-2022



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NO.	PSIPOP	NAME OF INCUMBENT	POSITION TITLE	ITEM NUMBER
8	JP LAUREL HS	GUETA-MASBATE, JONA HIPOS	TEACHER III	OSEC-DECSB-TCH3-393505-2022
9	JP LAUREL HS	HERNANDEZ, MERIAM FULLA	TEACHER III	OSEC-DECSB-TCH3-393512-2022
10	MATNOG NHS	GOYAL, NAOMIE FRANDO	MASTER TEACHER II	OSEC-DECSB-MTCHR2-390077-2022
11	SANTA MAGDALENA NHS	MACABUHAY, VICTOR RUSSEL GOGOLIN	TEACHER III	OSEC-DECSB-TCH3-393507-2022
12	TALAONGA NHS	NIEMO, SANTIAGO JABIEN	MASTER TEACHER I	OSEC-DECSB-MTCHR1-390288-2022

4. Below is the list of requirements for appointment.

BLUE FOLDER (CSC FILE)		GREEN FOLDER (201 FILE)	
NO. OF COPIES	REQUIREMENT	NO. OF COPIES	REQUIREMENT
1 copy	Photocopy of Approved ERF (except for HTs, MTs, and School Principals)	1 copy	Photocopy of Approved ERF (except for HTs, MTs, and School Principals)
2 copies	Accomplished CS Form No. 32 Revised 2018 (Oath of Office)	1 copy	Photocopy of Last Approved Appointment
2 copies	Accomplished CS Form No. 212 Revised 2017 (PDS) signed by a Public Attorney / Notary Public	1 copy	Updated Service Record
2 copies	Accomplished Attachment to CS Form No. 2012 (Work Experience Sheet)		
1 copy	PRC License (must be authenticated by the PRC)		
1 copy	PRC Certificate of Good		



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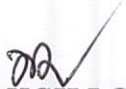
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BLUE FOLDER (CSC FILE)		GREEN FOLDER (201 FILE)	
NO. OF COPIES	REQUIREMENT	NO. OF COPIES	REQUIREMENT
1 copy	Standing (must be authenticated by the PRC) PRC Certificate of Rating (must be authenticated by the PRC). For PBET eligible, please attach the CSC Certificate (must be authenticated by CSC).		
2 copies	Accomplished CS Form No. 1, s. 2017 (CS Form 122-D or Position Description Form)		
1 copy	PSA Marriage Contract (for female appointees only, if applicable)		

- The forms for Appointment are available for download at the SDO Website (<https://depedsorsogon.com.ph/Home/Forms>). For the copy of the accomplished Form 122-D or Position Description Form, kindly send an e-mail to kristineruby.dellosa@deped.gov.ph.
- For information and compliance.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent



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