



Republic of the Philippines
Department of Education
REGION V
SCHOOLS DIVISION OF SORSOGON

July 14, 2026

DIVISION MEMORANDUM

No. **236** 2026

**DIVISION ONLINE ORIENTATION AND SCHOOL REGISTRATION TO THE
LEARNING RESOURCE MANAGEMENT INFORMATION SYSTEM (LRMIS)**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, CID
Education Program Supervisors and Division Coordinators
PDO II and Librarian II, CID
Public Schools District Supervisors and OIC PSDS
Heads, Public Elementary and Secondary High Schools
Administrative Officers II and School Property Custodians
School Librarians and Librarian Designates
All Others Concerned

1. Consistent with the Department of Education's ongoing initiatives to enhance the management, accessibility, and utilization of learning resources, this Office, through the Curriculum Implementation Division-Learning Resource Management and Development Section (CID-LRMDS), will conduct the Division Online Orientation and School Registration to the Learning Resource Management Information System (LRMIS) via Microsoft Teams through this link: **<https://bit.ly/4wKut8b>**.
2. This activity is intended to:
 - a. Roll out the Learning Resource Management Information System (LRMIS) to all public schools in the division;
 - b. Provide designated school personnel with the knowledge and skills required to effectively use and manage LRMIS; and
 - c. Set up a centralized, efficient, and lasting system for managing, monitoring, and utilizing learning resources to support quality teaching and learning.
3. This activity shall be attended by the Public Schools District Supervisors and OIC-PSDSs, School Heads, School Property Custodians and/or Administrative Officers II, School Librarians/Librarian-Designates, and School ICT Coordinators from all public elementary and secondary schools in the division.



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4. The schedule below shall guide the coordination, preparation, implementation, and monitoring of the Division's Implementation Rollout of the Learning Resource Management Information System (LRMIS):

Schedule	Activity	Personnel In-Charge
July 20, 2026 9:30 A.M	Division Online LRMIS Orientation	All Elementary School of the First District
July 20, 2026 1:30 A.M		Elementary schools from the districts of Barcelona, Bulan 1-4, Gubat North, Gubat South, Irosin 1 and 2, and Juban
July 21, 2026 9:00 AM		All secondary schools and elementary schools from the district of Matnog 1 and 2, Pto Diaz, and Sta Magdalena.
July 22, 2026	School Registration	All Elementary and Secondary Schools
July 27, 2026	Completion of Encoding	All Elementary and Secondary Schools
July 28-30, 2026	Monitoring, Evaluation and Validation	EPS LRMS, LRMDs PDO II, Division Librarian

5. All participating schools are required to complete the form found at this link: <https://bit.ly/4pjZz3H>. The details submitted will be used to validate entries during the school registration process.

6. Should there be any concerns or questions, kindly reach out to Mr. Salvador B. Belen Jr., PDO II, at salvador.belen@deped.gov.ph.

7. Immediate and wide dissemination of this Memorandum, as well as strict compliance with its provisions, is hereby directed.

JOSE L. DONCILLO, CESO V
Schools Division Superintendent