



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

June 23, 2026

DIVISION MEMORANDUM

No. **212**, s. 2026

**REMINDERS ON LOCALIZING THE DEPED ORDER NO. 40 S. 2012
OR THE CHILD PROTECTION POLICY BY CRAFTING
THE SCHOOL CHILD PROTECTION POLICY**

TO: Assistant Schools Division Superintendent
Chiefs, SGOD and CID
Public Schools District Supervisors and OIC- PSDSs
School Heads of Public Secondary
All Others Concerned

1. In reference to **Regional Memorandum No. 00969, s. 2024**, titled "Localizing the DepEd Order No. 40, s. 2012 or the Child Protection Policy by Crafting the School Child Policy Protection and Code of Conduct and Establishment of School Child Protection Committee" emphasizes the **duties of the school to develop their own School Child Protection Policy**.
2. For the guidance of the schools, they may refer to the DepEd Order No. 40 s. 2012 and the Enclosure No.1 on the Guide for Localizing Child Protection Policy. All schools are requested to undertake consultations and review of their draft policy before the final approval of all concerned including the school personnel, learners, parents/guardians and stakeholders.
3. For information, guidance and compliance.

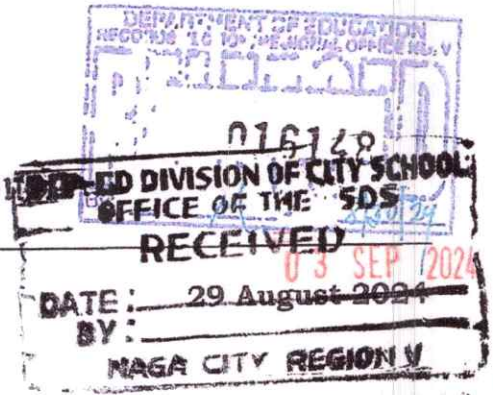

JOSE L. DONCILLO, CESO V
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Republic of the Philippines
Department of Education
REGION V - BICOL



REGIONAL MEMORANDUM
No. 00969 s. 2024

LOCALIZING THE DEPED ORDER NO. 40 S. 2012 OR THE CHILD PROTECTION POLICY
BY CRAFTING THE SCHOOL CHILD PROTECTION POLICY AND CODE OF CONDUCT
AND ESTABLISHMENT OF SCHOOL CHILD PROTECTION COMMITTEE

To : Schools Division Superintendents
All Public Elementary and Secondary Schools
All Concerned

1. Pursuant to the DepEd Order No. 40, s. 2012 or the DepEd Child Protection Policy, all public and private elementary and secondary schools are enjoined to localize and formulate their School Child Protection Policy and Code of Conduct and establish their School Child Protection Committee.
2. All Schools Division Offices (SDOs) through the Division Child Protection Focal Persons are requested to monitor compliance to the said Policy by ensuring that all schools have developed their own School Child Protection Policy and Code of Conduct and established their Child Protection Committee (CPC).
3. For the guidance of the schools, they may refer to the DepEd Order No. 40 s. 2012 and the Enclosure No.1 on the Guide for Localizing the Child Protection Policy with provisions for the formulation of School Code of Conduct. All schools are requested to undertake consultations and review of their draft policy before the final approval of all concerned including the school personnel, learners, parents/guardians and stakeholders.
4. Immediate dissemination of and strict compliance with this Memorandum is desired.


GILBERT T. SADSAD
Regional Director

Encls:As stated
To be indicated in the Perpetual Index under the following subjects: Child Protection Policy

ESSD-SPPS/mcgb
7/29/2024

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Enclosure No.1 Guide for Localizing the DepEd Order No. 40 s. 2012 or the Child Protection Policy

A. Suggested Content

- I. GENERAL PROVISIONS
 - Section 1. Short Title
 - Section 2. Statement of Policy
 - Section 3. Definition of Terms
- II. DUTIES AND RESPONSIBILITIES
 - Section 4. School Personnel (incorporate from DO 40 s. 2012)
 - Section 5. Learners (incorporate from DO 40 s. 2012)
 - Section 6. Parents/Guardians/Visitors
- III. ESTABLISHMENT OF SCHOOL CHILD PROTECTION COMMITTEE
 - Section 7. Composition
 - Section 8. Roles and Responsibilities
- IV. PREVENTIVE MEASURES TO ADDRESS CHILD ABUSE, EXPLOITATION, VIOLENCE, DISCRIMINATION AND BULLYING AND OTHER ACTS OF ABUSE
 - Section 9. Capacity Building of School Officials, Personnel, Parent and Students
 - Section 10. Formulation, Approval and Dissemination of School Child Protection Policy and Code of Conduct
 - Section 11. Monitoring, Review and Reporting
- V. SCHOOL CODE OF CONDUCT
 - Section 12. School Personnel
 - Section 13. Learners
 - Section 14. Parents/Guardians and Visitors
- VI. PROTECTIVE AND REMEDIAL MEASURES TO ADDRESS CHILD ABUSE, EXPLOITATION, VIOLENCE, DISCRIMINATION, BULLYING AND OTHER ACTS OF ABUSE
 - Section 15. Procedures in handling bullying incidents in schools (DO 55. S. 2013)
 - a. Bullying
 - b. Bullying that results in serious physical injuries or death
 - c. Procedures
- VII. RULES AND PROCEDURES IN HANDLING CHILD ABUSE, EXPLOITATION, VIOLENCE AND DISCRIMINATION CASES
 - Section 16. Prohibited acts
 - Section 17. Investigation and Reporting
 - Section 18. Jurisdiction
 - Section 19. Confidentiality (to include the signing of the confidentiality undertaking)

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- Section 20. Criminal and Civil Liability
- Section 21. Complaint Against School Personnel or Official
- VIII. INTERVENTION, REFERRAL AND ASSESSMENT OF VICTIMS AND OFFENDERS AND OTHER CHILDREN
 - Section 22. School Based Interventions
 - Section 23. Referral
 - Section 24. Monitoring
- IX. MISCELLANEOUS PROVISIONS
 - Section 25. Separability Clause
 - Section 26. Repealing Clause
 - Section 27. Effectivity
 - Section 28. References

B. Format

Suggested: Style - Bookman Old Style, font size - 12

Paper: Legal size

C. Suggested activities

- a. Consultations with the learners, school personnel and parents/guardians and other stakeholders and presentation of DO 40. S. 2012
- b. Draft the School Child Protection Policy and School Code of Conduct with the School Child Protection Committee
- c. Presentation and Review of the School Child Protection Policy and the Code of Conduct to personnel, learners, parents and other stakeholders
- d. Finalization and Approval of the School Child Protection Policy and Code of Conduct (Noted by PSDS, Reviewed by: Division CP Focal, Legal Officer, Recommending approval: SGOD Chief, ASDS and Approved: SDS)
- e. Signing of Commitment and Dissemination of the Final Copy of the School Child Protection Policy and Code of Conduct

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