



Republic of the Philippines  
**Department of Education**  
REGION V  
**SCHOOLS DIVISION OF SORSOGON**

June 10, 2026

**DIVISION MEMORANDUM**

No. **198**, s. 2026

**DIVISION PLANNING WORKSHOP ON THE ESTABLISHMENT OF A FUNCTIONAL REFERRAL MECHANISM FOR HEALTH AND WELLNESS OF LEARNERS**

**TO:** Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Medical Officer III  
Concerned Secondary School Heads  
Nurse II, *this Division*  
All Others Concerned

1. This Office shall conduct of **Division Planning Workshop on the Establishment of a Functional Referral Mechanism for Health and Wellness of Learners** on **June 30, 2026** at Bulwagan ng Karunungan, 3<sup>rd</sup> floor, Balogo Sports Complex, Balogo, Sorsogon.
2. This activity is in pursuant to **Republic Act No. 11036** or otherwise known as the Mental Health Act of 2018 which mandates to promote mental health and raise awareness on mental health issues, identify and provide support and services for individuals at risk, and establish referral mechanisms for learners with mental health conditions to access appropriate treatment and psychosocial support.
3. The Program of Activities and List of Participants are enclosed in this Memorandum. This Memorandum serves as the **Authority to Travel** of the identified participants.
4. Travel and other incidental expenses of the participants from the implementing schools (IUs) is chargeable against local funds/school MOOE subject to the existing accounting and auditing rules and regulations.
5. For information and guidance.

  
**JOSE L. DONCILLO, CESO V**  
Schools Division Superintendent



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Enclosure No. 1 of Division Memorandum No. \_\_\_\_, s. 2026

**DIVISION PLANNING WORKSHOP ON THE ESTABLISHMENT OF A  
FUNCTIONAL REFERRAL MECHANISM FOR HEALTH AND WELLNESS OF  
LEARNERS**

**PROGRAM OF ACTIVITIES**

<b>TIME</b>	<b>ACTIVITY</b>	<b>RESOURCE PERSON</b>
8:00AM - 8:30AM	Arrival/ Registration	
8:30AM -9:00 AM	Preliminaries ●Invocation ●Welcome Remarks ●Message	Dr. Belardo G. Hadap Jr., M.D Jose L. Doncillo, CESO V, SDS
9:00AM-10:30AM	Session 1: DepEd Order No. 40, s. 2016	Atty. Allana Erica D. Cortes
10:30AM-10:45AM	Health Break	
10:45AM-12:00NN	Session 2: RHU as the Health Hub: Ensuring Diagnosis, Treatment, and Feedback in the School Health Referral System  Inputs: 1. RHU Services available for Learners 2. The referral Process from RHU Side- "What Happens When Learner Arrives" 3. Barriers + Solutions in School-RHU Referrals 4. Data + Monitoring: How We Track if Referrals Work	Renato B. Bolo, Jr. MD, MHA, CHA, FPCHA
12:00NN-1:00PM	Lunch Break	
1:00PM-2:30PM	Session 3: Building A School-Community- LGU Referral Pathway for at-risk Learners  Inputs: 1. Who are at-risk learners? 2. The referral flow	Maria Criselda D. Goingo, RSW



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	3. Services community can offer 4. Do's & Don'ts for teachers/ nurses when referring	
2:30PM-2:45PM	Health Break	
2:45PM-3:30PM	Session 4: Safeguarding Learners: Protection and Safety  Inputs: 1. Legal bases (RA 7610, RA 10627, RA 11648) 2. PNP WCPD services 3. Response for Schools 4. Red flags 5. Directory	PCOL Alex C. Daniel
3:30PM-4:30PM	Workshop: Drafting a Division Referral Pathway	Sheila Maria G. Morada, RN
4:30PM-5:00PM	Closing Program	Dr. Belardo G. Hadap Jr., M.D



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Enclosure No. 2 of Division Memorandum No. \_\_\_\_,s. 2026

### List of Participants

NAME	DISTRICT/ SCHOOL	POSITION
BELARDO G. HADAP JR.	SDO	Medical Officer III
DENIEGA, CHRISTINE V.	Barcelona	Nurse II
INZON, GEMMA S.	Bulusan	Nurse II
ESCANDOR, ARISTOTLE ABBIE B.	Bulan	Nurse II
RAVANILLA, GLENN L.	Bulan	Nurse II
ERMINO EVELYN T.	Bulan	Nurse II
LATOSA, ELEANOR C.	Bulan	Nurse II
CADAG, GERARD RODEL Z.	Castilla	Nurse II
CADAG, MARIFI A.	Catilla	Nurse II
INDIONGCO, JOSE C. JR.	Casiguran	Nurse II
BAULA, RHEA M.	Donsol	Nurse II
GALIT, LIEZL C.	Donsol	Nurse II
TERESA PAMELA P. ANGELES	Gubat	Nurse II
GESTIADA, CHERRY G.	Irosin	Nurse II
DETERA, MARIE CECILLE H.	Juban	Nurse II
ALMODIEL, ARMANDO E. JR.	Matnog	Nurse II
ARDALES, MARY JOCELINE G.	Matnog	Nurse II
LUMASAC, SASKIA U.	Magallanes	Nurse II
MORADA, SHEILA MARIA G.	Magallanes	Nurse II
CAHILIG, PAULINE ANGELIE Y.	Pilar	Nurse II
SALVATIERRA, GIRLIE J.	Pilar	Nurse II
TABUENA, ELIZABETH C.	Prieto Diaz	Nurse II
DIGO, CARLO A.	Sta. Magdalena	Nurse II
MARIE KARLA T. ANONUEVO	Donsol Vocational High School	Nurse I
VIC CATHERINE G. NEBRIA	Donsol National Comprehensive High School	Nurse II
VANESSA G. ESCOBEDO	Gubat National High School	Nurse II
ELEANOR G. FRANCHE	Gallanosa National High School	Nurse II
MICHAEL ANGELO H. NANOZ	Talaonga National High School	Nurse II
MONICA N. ZACARIAS	Casiguran Technical Vocational School	Nurse II



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