



Republic of the Philippines  
Department of Education  
**Region V**  
**SCHOOLS DIVISION OF SORSOGON**

February 16, 2026

**DIVISION MEMORANDUM**  
No. 88, s.2026

**2<sup>nd</sup> DIVISION MANAGEMENT COMMITTEE MEETING**

TO: Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Public Schools District Supervisors  
Secondary and Elementary School Heads  
Section Heads  
Division Coordinators  
All Others Concerned

1. In line with the Division's commitment to ensure unified direction, effective governance, and strengthened leadership in the implementation of priority programs and projects, this Office shall conduct the **2<sup>nd</sup> Division Management Committee Meeting for Fiscal Year 2026 on April 20, 2026 (Monday) at Gubat National High School.**
2. This activity aims to provide a strategic venue for top management, school heads, and key division personnel to align policies, directions, and priority initiatives for FY 2026. It shall also serve as an avenue to review accomplishments, address emerging challenges, clarify policies, and establish actionable strategies to ensure the effective and coordinated implementation of division-wide plans and programs. Important matters and policy directions arising from the Regional Management Committee Meeting shall likewise be discussed during the activity.
3. The participants of this activity are the Top Management, Section/Unit Heads, School Heads, TIC, Assistant School Principal (HT/ASP), Public Schools District Supervisors (PSDS), Division Coordinators, and the Technical Working Group (TWG), with a total



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of **Six Hundred Nine (609)** participants. Attendance of all concerned is required.

4. A registration fee of **Six Hundred Fifty Pesos (₱650.00)** shall be collected to cover expenses for meals and other expenses, subject to existing accounting and auditing rules.
5. The registration fee of the **Five Hundred Forty-Nine (549)** participants, consisting of School Heads, Department Heads and ASP, shall be charged against the **Local Funds/School MOOE**, while the registration fee of the **Sixty (60)** participants shall be charged against the **Division MOOE**.
6. All participants are advised to settle the registration fee with Ma'am Rica D. Espigol, Administrative Officer IV (Cashier), who shall issue the corresponding acknowledgement receipt.
7. All participants are advised to arrive on time and strictly observe existing policies and guidelines. Further instructions, if necessary, shall be issued through a separate advisory.
8. For information, guidance and compliance.

  
**JOSE L. DONCILLO, CESO V**  
Schools Division Superintendent  




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