



Republic of the Philippines
Department of Education
REGION V
SCHOOLS DIVISION OF SORSOGON

MEMORANDUM

TO : Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Public Schools District Supervisors
Public Elementary School Heads
All Others Concerned

FROM : *JOSE L. DONCILLO, CESO V*
Schools Division Superintendent

SUBJECT : **SUBMISSION OF SCHOOL- BASED FEEDING PROGRAM (SBFP)
PROGRAM TERMINAL REPORT (PTR) FOR SY 2025- 2026**

DATE: : February 2, 2026

1. Relative to the termination of the 120 days feeding cycle of School- Based Feeding Program (SBFP) SY 2025- 2026, this Office request all Beneficiary Schools to submit the SBFP Program Terminal Report (PTR) (Hard Copy) on or before March 20, 2026 at School Health and Nutrition Office.
2. The template for Program terminal report may be accessed through [SBFP- Form 7-PTR-disaggregated by sex.v2.xlsx - Google Sheets](#).
3. Further, the SBFP Beneficiary Schools which have completed its implementation cycle may already submit their respective terminal reports. It is also requested that photo documentations shall be included in the report.
4. For information, guidance and compliance.



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