




Republic of the Philippines  
**Department of Education**  
REGION V  
**SCHOOLS DIVISION OF SORSOGON**

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**MEMORANDUM**

**TO** : Assistant Schools Division Superintendent  
Chiefs, CID and SGOD  
Public Schools District Supervisors  
Public Elementary School Heads  
All Others Concerned

**FROM** :  **JOSE L. DONCILLO, CESO V**  
Schools Division Superintendent

**SUBJECT** : **SUBMISSION OF SCHOOL- BASED FEEDING PROGRAM (SBFP)  
PROGRAM TERMINAL REPORT (PTR) FOR SY 2025- 2026**

**DATE:** : February 2, 2026

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1. Relative to the termination of the 120 days feeding cycle of School- Based Feeding Program (SBFP) SY 2025- 2026, this Office request all Beneficiary Schools to submit the SBFP Program Terminal Report (PTR) (Hard Copy) on or before March 20, 2026 at School Health and Nutrition Office.
2. The template for Program terminal report may be accessed through [SBFP-Form 7-PTR-disaggregated by sex.v2.xlsx - Google Sheets](#).
3. Further, the SBFP Beneficiary Schools which have completed its implementation cycle may already submit their respective terminal reports. It is also requested that photo documentations shall be included in the report.
4. For information, guidance and compliance.



**BAGONG PILIPINAS**



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