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Department of Cbutation
REGION V

SCHOOLS DIVISION OF SORSOGON

November 11, 2025

DIVISION MEMORANDUM

No. ~~343~~s. 2025

DIVISION ORIENTATION ON THE DELIVERY AND UTILIZATION OF
PROCURED SUPPLEMENTARY LEARNING RESOURCES (SLRs) FOR THE 55
SCHOOL LIBRARIES OF SDO SORSOGON

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID/SGOD)
Education Program Supervisors and Division Coordinators
Public Schools District Supervisors and OIC-PSDS
Elementary and Secondary School Heads
Identified School Librarians

1. This Office, through the Curriculum Implementation Division— Learning Resource Management and Development Section (CID—LRMDS), shall conduct a one-day orientation titled "Division Orientation on the Delivery and Utilization of Procured Supplementary Learning Resources (SLRs) for the 55 School Libraries of SDO Sorsogon" on December 5, 2025, at the Bulwagan ng Karunungan Balogo Sports Complex, Sorsogon City.
2. This activity aims to:
 - a. Provide participants with hands-on training on the accessioning, cataloguing, classification, and circulation of Supplementary Learning Resources (SLRs) within the school;
 - b. Orient participants on the proper use of the SLR Inventory, Monitoring, and Evaluation (IM&E) templates and the preparation of required quarterly reports; and
 - c. Facilitate the formulation of a school-level SLR Utilization Plan aligned with the Learning Recovery and Enhancement Program (LRCP) to ensure that every learner benefits from the collection.
3. The attached Enclosure "A" contains the list of the 55 recipient schools and their designated librarians. Expenses for meals and snacks shall be charged against SDO funds, while travel and other incidental expenses shall be borne by the respective schools' MOOE, subject to existing accounting and auditing rules and regulations.

4. For further inquiries and clarifications, you may contact Ms. Cynthia D. Escobar, SDO Librarian, at 09911749675 or via email at cynthia.escobe@deped.gov.ph.
5. Immediate and widest dissemination of this memorandum is hereby desired.


JOSE L. DONCILLO CESO V
Schools Division Superintendent



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Enclosure to Division Memorandum No. _____ s 2025

LIST OF PARTICIPANTS

NAME	SCHOOL	DISTRICT
1.	Boton ES	Casiguran
2.	Rp Tabuena ES	Juban
3.	Alin ES	Donsol East
4.	Bacolod ES	Juban
5.	Baras ES	Donsol East
6.	Behia ES	Magallanes
7.	Binanuahan ES	Pilar I
8.	Bulan South CS	Bulan III
9.	Bulusan CS	Bulusan
10.	Bunga ES	Bulan IV
11.	Butag ES	Bulan IV
12.	Caditaan ES	Magallanes South
13.	Casiguran CS	Casiguran
14.	Cristo ES	Donsol East
15.	Danao ES	Bulan
16.	Eduardo Lee Chan MS	Magallanes South
17.	Gogon ES	Prieto Diaz
18.	Jagusara ES	Juban
19.	Laboy ES	Matnog
20.	Magallanes North CS	Magallanes North
21.	Marifosque ES	Pilar I
22.	Mario G. Guarina ES	Juban
23.	Monte Calvario ES	Bulan
24.	Ogod ES	Donsol East
25.	Paghuliran ES	Matnog
26.	Rizal ES	Gubat
27.	Sabang ES	Bulan
28.	San Francisco ES	Bulusan
29.	San Jose Upper ES	Bulusan
30.	San Juan ES	Casiguran
31.	San Pascual ES	Casiguran
32.	Sipaya ES	Juban
33.	Siuton ES	Magallanes
34.	Sta. Isabel ES	Matnog I
35.	Tinampo ES	Irosin



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36.	Bagatao NHS	Magallanes
37.	Biton NHS	Magallanes
38.	Butag NHS	Bulan
39.	Casiguran TVS	Casiguran
40.	Del Carmen NHS	Casiguran
41.	Donsol NCHS	Donsol
42.	Donsol VHS	Donsol
43.	Gallanosa NHS	Irosin
44.	Gubat NHS	Gubat
45.	Lajong NHS	Juban
46.	Magallanes NHS	Magallanes
47.	Magallanes NVHS	Magallanes
48.	Matnog NHS	Matnog
49.	San Isidro NHS	Bulan
50.	San Juan Bag-O NHS	Bulan
51.	San Roque NHS	Bulusan
52.	Siuton NHS	Magallanes
53.	Talaonga NHS	Sta. Magdalena
54.	Patag Integrated School	Irosin
55.	Calateo Integrated School	Juban