




Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

ADDENDUM TO MEMORANDUM

TO: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
All Others Concerned

FROM: 
JOSE L. DONCILLO, CESO V
Schools Division Superintendent

SUBJECT: **Additional Participants and Clarification on Travel Expense Charging for the Relief Operation under the Project "Bayanihan para sa Masbate: A Relief Initiative of DepEd Sorsogon Province"**

DATE: October 21, 2025

1. This Addendum is issued in connection with the Memorandum dated **October 20, 2025**, titled "*Bayanihan para sa Masbate: A Relief Initiative of DepEd Sorsogon Province.*"
2. In view of the operational requirements and the need for additional manpower during the conduct of the said relief operation in the Province of Masbate on **October 21-23, 2025**, additional participants are hereby included in the official list of Schools Division Office personnel who will take part in the activity.
3. The following are hereby added to the list of the official participants:

NAME	POSITION/DESIGNATION	SCHOOL / OFFICE
1. Michael Domanais	Principal I	Trece Martires ES
2. Allan Taroy	Principal I	Casiguran CS
3. Kareen Mercado	Principal I	Irosin CS
4. Elmo Linzo	Public Schools District Supervisor	Irosin District
5. Roman Jebulan	SEPS – Planning and Research	SDO

4. Participants **from the Division Office** shall charge their travel expenses such as accommodation and per diem to the **Division MOOE** while participants **from the schools** shall charge their travel expenses such as



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accommodation and per diem to their **respective Local, Fund/School MOOE** subject to the usual accounting and auditing rules and regulations.

5. All other provisions of the original memorandum not affected by this addendum shall remain in full force and effect.
6. For information, guidance, and compliance.




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MEMORANDUM

TO: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
All Others Concerned

FROM:  **JOSE L. DONCILLO, CESO V**
Schools Division Superintendent

SUBJECT: **BAYANIHAN PARA SA MASBATE: A RELIEF INITIATIVE OF
DEPED SORSOGON PROVINCE**

DATE: October 20, 2025

1. Typhoon "*Opong*" has recently brought severe devastation to the Province of Masbate, leaving several families displaced and in urgent need of necessities. Many communities are currently without access to food, clean drinking water, and electricity.
2. As part of our shared commitment to *Bayanihan* and public service, the Department of Education – Schools Division of Sorsogon Province recognizes the importance of extending immediate assistance to our fellow educators, learners, and communities in Masbate.
3. This activity specifically aims to:
 - a. Extend humanitarian assistance to the victims of Typhoon "*Opong*" in Masbate through the provision of food, water, and emergency supplies;
 - b. Strengthen the culture of volunteerism and solidarity within the Schools Division of Sorsogon Province; and
 - c. Foster inter-community support and partnership among schools and stakeholders during times of calamity.



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4. The relief operation under the project **“Bayanihan para sa Masbate: A Relief Initiative of DepEd Sorsogon Province”** shall be conducted on **October 21-23, 2025**, in the Province of **Masbate**.
5. This Memorandum shall serve as the **Official Travel Order** for the participating personnel. Expenses such as accommodation, transportation, and other incidental expenses shall be charged to the **Division MOOE**, subject to the usual accounting and auditing rules and regulations.
6. The official list of SDO personnel who will participate in the relief operation is as follows:

NAME	POSITION / DESIGNATION
1. Jose L. Doncillo, CESO V	Schools Division Superintendent
2. Cheryll V. Bermudo, CESE	Asst. Schools Division Superintendent
3. John Rey J. Perez	SGOD Chief
4. Gina Q. Tarog	CID Chief
5. Francis Roy A. Cadag	Project Development Officer I
6. Jodel G. Lampitao	Administrative Aide I
7. Brian Janer	Administrative Aide I
8. Reymart A. Ereve	Administrative Aide I
9. Jeremy A. Jeremias	Administrative Aide I

7. For information, guidance, and compliance.